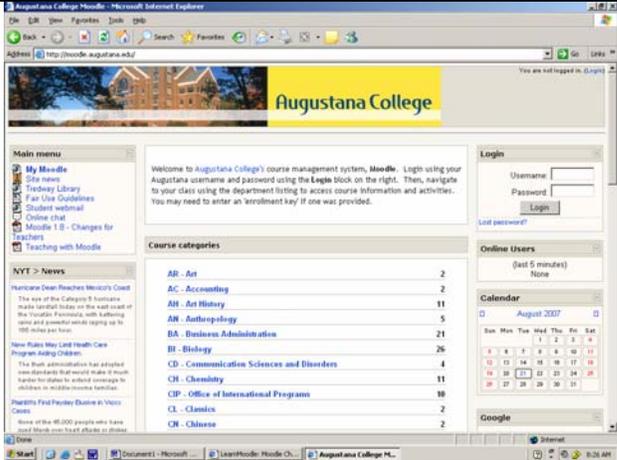
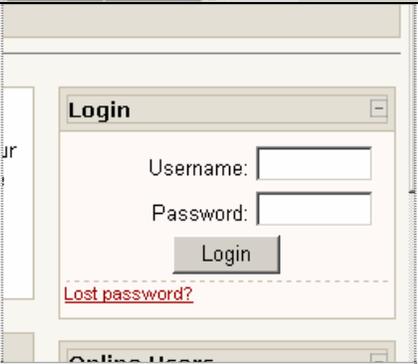


# Moodle Quickstart for Faculty

<p>Use your browser to go to:  <a href="http://moodle.augustana.edu">http://moodle.augustana.edu</a></p> <p>This is the main entry page for Moodle. You will find links to resources, NYT Headlines, and a list of course categories.</p>	
<p>Use the Login block in the upper-right part of the main screen to login using your Augustana username and password.</p>	
<p>To create a course, go to your departmental category and click <b>Add a new course</b></p> <p>(If you do not see this button, you need to be granted "Course Creator" privileges, contact ITS)</p>	

## Uploading files

1. Click the Turn Editing On button. From the **Add a resource** drop-down list, choose **Link to a file or web site...**
2. Give the resource a name (ie, "Syllabus") and click **Choose or Upload File...**
3. Files that have already been uploaded are listed; for a new file, click **Upload a File**
4. click **Browse** and locate the file on your hard drive or network drive, then **Upload this file**
5. click **Choose** next to the newly uploaded file and then **Save changes** at the very bottom of the screen.

## Icons in Moodle

Icon	Effect	Icon	Effect	Icon	Effect	Icon	Effect
	Edit text		Open		Delete		Move
	See all topics		Close		Indent		Move here
	See one topic		Help				Make Current